Sample Trust Ledger Account

[name of law practice]
Trust Ledger Account

ACCOUNT NAME
ADDRESS

MATTER REFERENCE:
MATTER DESCRIPTION:

OTHER PARTY:

RESPONSIBLE LEGAL PRACTITIONER:
RESPONSIBLE PRINCIPAL:

Date Rct/ Rec'd/Paid Note 1	**Reference**	**Paid To/Rec'd From/Jnl To/From Reason**	**Debit Amount**	**Credit Amount**	**Balance**

Note 1: The column headed Date Rct/ Rec'd/Paid is used to record the date the money was received and if different the date that the receipt was made out and date of the payment or journal transfer.